

1997 Organizational Meeting

January 6, 1997

The Codorus Township Board of Supervisors met in special session on January 6, 1997 for the purpose of organizing for the Year 1997 and to transact any other business at hand. Board members present were: Lamar Glatfelter, James Bailey and Goldie Day. Others present were Marty Heyne and Charles Wheat.

The chairman, Lamar Glatfelter opened the meeting at 7:30 P.M. by asking for an appointment of an acting Chairman and acting Secretary to open the meeting.

James Bailey made a motion to appoint Lamar Glatfelter as acting chairman and Goldie Day as secretary. Goldie Day seconded this motion. This motion carried.

The acting chairman, Lamar Glatfelter asked for a nomination for a chairman for the year.

James Bailey made a motion to appoint Lamar Glatfelter to serve as Chairman of the Board for the year 1997, seconded by Goldie Day. This motion carried.

Goldie Day made a motion to appoint James Bailey as Vice-Chairman of the Board for 1997, seconded by Lamar Glatfelter. This motion carried.

James Bailey made a motion to appoint Goldie Day to serve as Secretary-Treasurer for 1997, seconded by Lamar Glatfelter. This motion carried.

Goldie Day made a motion to appoint Lamar Glatfelter as Roadmaster for 1997, seconded by James Bailey. This motion carried.

Lamar Glatfelter made a motion to appoint James Bailey as Roadmaster for the year 1997, seconded by Goldie Day. This motion carried.

Lamar Glatfelter made a motion to appoint Timothy Steger as Road Superintendent for the year, seconded by James Bailey. This motion carried.

Goldie Day made a motion to give the Road Superintendent the authority to make purchases up to \$1,000.00 in case of an emergency, seconded by Lamar Glatfelter. This motion carried.

James Bailey made a motion to appoint John Herrold as Solicitor to the Board for the year 1997, seconded by Goldie Day. This motion carried.

Lamar Glatfelter made a motion to appoint David Davidson of C.S. Davidson as Township engineer for the year, seconded by James Bailey. This motion carried.

Goldie Day made a motion to retain Gilbert Malone as Solicitor to the Township Planning Commission for 1997, seconded by Lamar Glatfelter. This motion carried.

James Bailey made a motion to retain Irvin Rappoldt as Codes Enforcement Officer for 1997, seconded by Goldie Day. This motion carried.

Lamar Glatfelter made a motion to retain William Deal as Sewage Enforcement Officer for the year, seconded by James Bailey. This motion carried.

Goldie Day made a motion to retain Robert Zeigler as Alternate Sewage Officer for the year, seconded by Lamar Glatfelter. This motion carried.

James Bailey made a motion to retain Gary Masimore as Chairman of the Vacancy Board for the year, seconded by Goldie Day. This motion carried.

Lamar Glatfelter made a motion to retain Charles Wehrly as representative to the York Area Earned Income Tax Bureau and Marsha McKnight as alternate, seconded by James Bailey. Motion carried.

James Bailey made a motion to appoint Goldie Day as Voting Delegate to the 1997 State Convention, seconded by Lamar Glatfelter. This motion carried.

Goldie Day made a motion to send the other two supervisors to the State Convention as delegates, seconded by Lamar Glatfelter. This motion carried.

James Bailey made a motion to set the Treasurer's Bond for 1997 at \$700,000.00, seconded by Lamar Glatfelter. This motion carried.

The auditors will set the compensation for the Secretary-Treasurer for the year since she is a Supervisor.

Lamar Glatfelter made a motion to pay hired help as follows:

- Road Superintendent \$13.75 per hour..
- Experienced Equipment Operators \$12.60 per hour.
- New employees with experience \$11.15 per hour.
- New employees without experience \$10.70 per hour.

James Bailey seconded this motion. Motion carried.

Lamar Glatfelter made a motion to pay Marlette Thomas \$12.05 as of January 1, 1997 and \$12.60 after one year employment, seconded by James Bailey. This motion carried.

Golde Day made a motion to pay time and one-half for all hours worked in excess of 8 hours per day, any Saturday, Sunday or Holiday work, seconded by Lamar Glatfelter. This motion carried.

James Bailey made a motion to make the new rates of pay retroactive to January 1, 1997, seconded by Goldie Day. Motion carried.

Lamar Glatfelter made a motion to pay full-time regularly employed help eleven(11) paid holidays per year: (1) New Years Day (2) Good Friday (3) Memorial Day (4) July 4th (5) Labor Day (6) Thanksgiving Day (7) Christmas Day (8) & (9) the two election days (10) & (11) two floating holidays of the employee's choice. James Bailey seconded this motion. This motion carried.

Goldie Day made a motion to pay part-time employees holiday pay only if they are working when the holiday falls, but no floating or election day pay, seconded by James Bailey. This motion carried.

Lamar Glatfelter made a motion that no holiday pay be paid to employees that are on disability and drawing insurance benefits, seconded by James Bailey. Motion carried.

James Bailey made a motion to pay full-time regular employees vacation pay as follows:

- One year through eight years - two weeks
- After eight years through 15 years - three weeks
- After completion of 15 years - four weeks

Lamar Glatfelter seconded this motion. Motion carried.

Goldie Day made a motion to pay part-time employees 3 days vacation pay provided the employee has worked 20 weeks during the year, seconded by Lamar Glatfelter. This motion carried.

James Bailey made a motion to pay regular full-time employees ten (10) days sick leave per year with unused days accumulating to thirty days, which can be used for extended illness, or paid at retirement age of 62 or older or upon leaving Township employment after ten years of service, seconded by Goldie Day. Motion carried.

Lamar Glatfelter made a motion to pay full-time employees the difference in Jury Duty pay and their regular pay if the employee is called to serve on Jury Duty, seconded by James Bailey. This motion carried.

Goldie Day made a motion to pay full-time regular employees three (3) days pay for a death in the immediate family (parent, spouse, child, sister, brother, grandparent or grandchild) and one (1) day for an in-law, aunt or uncle. James Bailey seconded this motion. This motion carried.

Goldie Day made a motion to request the Board of Auditors to set the rate of pay for Supervisors working as Roadmasters at \$13.75 per hour with time and one-half for all hours worked in excess of 8 hours per day, seconded by James Bailey. This motion carried.

Lamar Glatfelter made a motion that the Auditors set the same Holiday, Vacation, Sick, Jury Duty and funeral pay for supervisors working full-time as Roadmasters or Secretary-Treasurer as that set by the Board for full-time regular employees. James Bailey seconded this motion. This motion carried.

Goldie Day made a motion to pay Township employees 26¢ per mile for the use of their personal vehicles on Township business, seconded by Lamar Glatfelter. This motion carried.

James Bailey made a motion that the Auditors set the same mileage allowance for Supervisors using their personal vehicles as that set for other employees. Lamar Glatfelter seconded this motion. This motion carried.

Goldie Day made a motion to retain the Glen Rock State Bank as banking institution for 1997, seconded by James Bailey. Motion carried.

Lamar Glatfelter made a motion to continue to hold regular monthly meetings of the Board on the First Thursday and Second Wednesday of each month at 7:30 P.M., seconded by Goldie Day.. This motion carried.

James Bailey made a motion to hold the fees for the Sewage Enforcement Officer as follows:

Probe evaluation \$75.00 (as many as needed on first visit)

Percolation test - \$150.00 per test

System Design & Permit issuance - \$25.00

Final Inspection of system - \$75.00

Total charge per application - \$325.00

Site inspection - \$25.00

Site inspection of prior testing - \$25.00

Sewage complaint investigation - \$25.00

Completion of Form B or Form C - \$25.00

No charge to stake probe and perc sites or to review planning module

Goldie Day second this motion. Motion carried.

Lamar Glatfelter made a motion to pay the Codes Enforcement Officer \$35.00 for each building permit, home occupation or hardship permit issued, seconded by James Bailey. This motion carried.

James Bailey made a motion to pay the secretary of the Planning Commission \$20.00 for each meeting attended, seconded by Goldie Day. This motion carried.

Goldie Day made a motion to pay members of the Planning Commission \$15.00 for each site inspection attended , seconded by Lamar Glatfelter. This motion carried.

Lamar Glatfelter made a motion to pay members of the Zoning Hearing Board \$25.00 for each hearing and decisional meeting attended, seconded by James Bailey. This motion carried.

Goldie Day made a motion to retain Ruth Baer, the elected Tax Collector, to collect the Township Per Capita taxes, seconded by James Bailey. This motion carried.

Lamar Glatfelter made a motion to pay Goldie Day \$50.00 per month for cleaning the office and rest rooms, seconded by James Bailey. This motion carried.

James Bailey made a motion to give the Secretary-Treasurer the authority to pay any bills coming due before the monthly meetings that would result in saving a late penalty and to pay all bills relating to the payroll when necessary, seconded by Lamar Glatfelter. Motion carried.

Lamar Glatfelter made a motion to pay the registration fee, mileage allowance and attendance fee for each Township official attending the York County Supervisors Convention, seconded by Goldie Day. Motion carried.

James Bailey made a motion to pay or reimburse delegates attending the State Convention the following:

- (1) Actual cost of registration
 - (2) A mileage allowance of 26¢ per mile for travel
 - (3) Actual Expense for meals with a maximum of \$50.00 per day for the four day convention
 - (4) Actual hotel/motel expense for room accommodation.
- with the stipulation that the delegate submit all receipts before reimbursement can be made. Lamar Glatfelter seconded this motion. Motion carried.

James Bailey made a motion to pay part-time office help \$7.50 per hour, seconded by Goldie Day. This motion carried.

The organizational meeting closed at 8:45 P.M. and the regular meeting began.

Respectfully submitted,

Goldie Day
Goldie Day, Secretary